



May 2015

Dear New Educator:

Welcome to Lincoln Public Schools. You have joined a community of teaching professionals in a district that aspires to constantly improve its work with young learners. In this mailing you will find information regarding Laptop Distribution and New Teacher Orientation. Laptops will be distributed July 27th and 28th. New Teacher Orientation is Wednesday, Thursday and Friday, July 29th - July 31st.

Your Lincoln Public Schools professional learning experience begins with a half-day Computing Services Operational Technology Orientation on either Monday, July 27th or Tuesday July 28th. Please see the attached information regarding how to register for one of the four sessions on the Staff Development website. You will receive your LPS laptop and an orientation to core LPS systems and services will be provided. Please make sure to bring the LPS login/password you created during your on-boarding visit to Human Resources.

The District-wide Welcome will be held on Wednesday, July 29th with your principal at the Embassy Suites Hotel. The Embassy Suites Hotel is located at 1040 P Street. Downtown parking can be challenging: parking garages are \$10 per day, meter parking does not provide sufficient time. To avoid these challenges, LPS will provide bus transportation to the Welcome will be provided from Lincoln High School. Lincoln High School is located at 2229 J Street. LPS school buses will leave the south parking lot, located behind the building at 7:15 a.m.

Breakfast is served at 7:30. After breakfast, you will spend the morning with your principal engaged in presentations from Special Education and Student Services regarding Positive Behavioral Interventions and Supports (PBIS) and other related topics.

The Lincoln Education Association will provide lunch and present the benefits of becoming an LEA member. *Safety First* is the focus of the afternoon, which will cover child abuse reporting training, threat assessment, and social media. We will end our day at 4:00. School busses will return you to your vehicle.

Enclosed you will find a calendar of New Teacher/Certified staff sessions scheduled for the last two days, Thursday, July 30th and Friday, July 31st. Sessions on these days address your curricular/program needs and are provided by LPS curriculum specialists, teacher leaders and program administrators.

You will be paid at your daily rate for attending the designated pre-contract days of July 29th, July 30th and July 31st. Be sure you sign in at each session, to ensure proper compensation. Your attendance over these three days is expected though not required.

Your district-level contact is Jami Holbein Swanson, Coordinator of New Teacher Orientation. Jami can be reached at 436-1814 or by e-mail at jswanson@lps.org. Jami and I look forward to meeting you and having you as part of the teaching team of Lincoln Public Schools.

Again welcome,

Jadi Miller

Dr. Jami Miller
Director of Professional Development

Jami Holbein Swanson

Jami Holbein Swanson
Professional Development Specialist

